

OCEAN GROVE SEWERAGE AUTHORITY

P.O. BOX 1045, NEPTUNE, N.J. 07754

(732) 775 - 8705

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Email: oceangrovesewerageauthority@yahoo.com

JUDITH BENEDICT
Executive Director

JOEL POPKIN

Chairman

BARBARA BURN

Vice Chairman

ALEXANDER DAWSON

Treasurer

DENISE LIGUORI

Secretary

WENDEL THOMAS

Assistant Secretary

OCEAN GROVE SEWERAGE AUTHORITY APPLICATION FOR SEWER SERVICE INSTRUCTIONS

REPAIR OR REPLACEMENT OF A SEWER LATERAL WITH SAME CONNECTION POINT

ACTIVE account:

- If entirely on property, nothing is needed from OGSA. Contact Neptune Construction Plumbing Inspector.
- If you need to go into street, you need to get a road opening permit from Neptune. That permit CANNOT be obtained until an OGSA connection permit is obtained from our office. This is a simple process as long as account is active and current. Complete application. An approval letter and OGSA permit will be issued so a road opening permit can be obtained from Neptune.

INACTIVE account:

- If no payment has been made in over 24 months, a tap fee at current rate per unit must be collected to activate account. Then follow step above to obtain permit.

NEW CONNECTION FOR NEW CONSTRUCTION OR NEW LATERAL WITH NEW CONNECTION POINT

Must install a new separate and independent building sewer from the house to the main with a clean out at the curb. If new connection point, old lateral must be capped at curb.

1. Complete application
2. Submit with detailed plans
3. Obtain TNSA and/or DEP approval, where applicable
4. Pay tap fees, where applicable

Upon review and approval of the above by the Authority Engineer and Executive Director an approval letter will be issued along with the OGSA permit so a road opening permit can be obtained from Neptune.

**ALL WORK MUST BE INSPECTED BY NEPTUNE PUBLIC WORKS.
APPROVAL FORMS ARE GOOD FOR 2 YEARS FROM DATE OF ISSUANCE.**

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OGSA CONNECTION APPLICATION

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Date: _____

Block: _____ Lot: _____ Service Address: _____

Owner: _____ Phone #: _____

Owner Address: _____

Applicant Name (if not Owner): _____ Phone #: _____

Applicant Address: _____

1. IS THIS A REPAIR/REPLACEMENT OF AN EXISTING LATERAL?
Yes (go to step 2) No (go to step 5)
2. IS THE WORK GOING INTO THE STREET?
Yes (go to step 3) No (Stop. Contact Neptune Plumbing Inspector).
3. IS THE CONNECTION AT THE EXISTING CONNECTION POINT?
Yes (go to step 4) No (go to step 5)
4. Submit this form to OGSA to obtain connection permit authorizing issuance of Neptune road open permit. No further documentation needed. Go to step 7.
5. FOR NEW CONSTRUCTION CONNECTION OR NEW LATERAL WITH A NEW CONNECTION POINT AT MAIN - ATTACH PLOT PLAN/SURVEY MAP SHOWING:
 - a. The outline of the existing or new structures as well as the building sewers.
 - b. Existing and proposed sewer main, sewer laterals and cleanouts.
 - c. For a new lateral with new connection point: Show old lateral with current connection point as well as new lateral and new connection point. Note: The old lateral will have to be capped at curb and inspected by Public Works along with the new lateral.
 - d. Payment of all tap/connection fees must accompany application.
 - e. Upon review/acceptance of the plans by the authority engineer, an OGSA connection permit will be issued.
6. FOR PROPERTIES CHANGING STATUS, COMPLETE THE FOLLOWING:
 - a. Existing Use: _____
 - b. Proposed Use: _____
 - c. Provide calculation of Existing Sewer Flow:

 - d. Provide calculation of Proposed Sewer Flow:

 - e. When proposed sewer flow exceeds existing sewer flow, TNSA and/or NJDEP approval will be required. This does not apply to single family homes.
7. FOR NEW CONSTRUCTION OR ACCOUNTS WHERE NO SEWER SERVICE HAS BEEN PAID FOR OVER 24 MONTHS, ATTACH TAP FEE. \$ _____

I hereby certify that I am the (agent of) owner of record and am authorized to make this application and perform the work listed on this application. I am aware that all work must be inspected by Neptune Public Works.

APPLICANT'S SIGNATURE